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jbs

4 May 1967

MEMORANDUM FOR: Chief, Logistics Services Division, OL

SUBJECT: Extension of Barrier Wall - Eighth Floor Magazine Building

1. It is requested that the special center wall which is located on the eighth floor of the Magazine Building be modified and extended. This modification is necessitated by a substantial increase in the Table of Organization for the Office which becomes effective 1 July 1967.

2. Most of the new personnel will be working within the special center which will mean the relocation of certain personnel from the eighth to the tenth floor. Several temporary partitions on the tenth floor will have to be moved to accommodate the displaced persons.

3. All moves require minimal relocation of personnel and partitions. Funds for this work are available in the OBI budget and costs may be charged to 7258-1100. Contact persons in OBI are [REDACTED] or the undersigned on extensions 2454 or 3048.

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4. Expeditious handling of our work order is requested.

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[REDACTED]
Chief, Administrative Staff, OBI

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